

ANNUAL GOVERNANCE STATEMENT 2012/13**SUPPORTING SCHEDULE**

Key Element	Item	Reporting to Members
Code of Corporate Governance	Committee terms of reference (para 8)	Terms of reference are reviewed by each Committee annually. A composite report of all Committee terms of reference is submitted annually to the Court of Common Council.
	Post-implementation review of the revised governance arrangements (para 9)	The post-implementation review was reported to the Policy and Resources Committee on 8 th November, and the Court of Common Council on 6 th December 2012.
	Localism Act: Standards regime (paras 11-13)	The revised terms of reference for the Standards Committee were agreed by the Policy and Resources Committee on 7 th June, and the Court of Common Council on 21 st June 2012. The appointment of three Independent Persons was approved by the Court of Common Council on 21 st June 2012. The new Member Code of Conduct was approved by the Standards Committee on 21 st September, and the Court of Common Council on 25 th October 2012. The Complaints Guidance Handbook was approved by the Standards Committee on 23 rd November 2012. The new voluntary registration arrangements were approved by the Standards Committee on 8 th February 2013.
	Localism Act: Pay Policy Statement (para 14)	The draft Pay Policy Statement for 2013/14 was agreed by the Court of Common Council on 7 th March 2013.
	Bribery Act (para 15)	Procedures for staff declaration were approved by the Audit and Risk Management Committee on 12 th December 2012.
	Regulation of Investigatory Powers (RIPA) (para 16)	Revisions to the RIPA policy and procedures were agreed by the Policy and Resources Committee on 14 th February 2013.
Business Strategy and Planning Process	Sustainable Community Strategy (para 19)	The City Together Strategy (the sustainable community strategy for the City) was agreed by the Court of Common Council and the City's local strategic partnership (The City Together) in July 2008.